

Liaison Officer, FBID

5 February 1953

Administrative Officer, FBID

Notes for Letter of Instruction - February 1953

1. Personnel who have loans outstanding with the Federal Credit Union should insure that payments are forwarded in sufficient time to meet the monthly specified date agreed to.

2. Requests for permissions, clearance, and leave authorization should be submitted sufficiently in advance so as to preclude the need for post factum approval.

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